



MINUTES OF OPENING OF PROPOSALS
Procurement of QUALITY CONTROL SUPERVISING CONSULTANT FOR
DHM IMPLEMENTATION
Ref: RFP / MFK /2019/ QCBS / No. 026
14:30 (Kosovo time) of 06 February 2020

A. Present

1. Arton Çitaku, Millennium Foundation of Kosovo (MFK)
2. Merolind Osmanaj, MFK

A.1 Present through Zoom meeting

1. Nina Pekolj representative of JV: Inštitut za javno-zasebno partnerstvo with EMICON ADRIA they are JV named ADRIA CONSULTING

B. Introductions & Remarks

At exactly 14:30 Kosovo time, the opening ceremony commenced, with people listed above. The Arton Çitaku MFK Procurement Manager (MFK PM) welcomed all to the opening and thanked the firms who had submitted proposals.

C. Formal Opening of Proposals

MFK PM then proceeded to open the two (2) proposals received by the deadline (in the order they were received), from:

1. JV: Inštitut za javno-zasebno partnerstvo is in a joint venture with EMICON ADRIA they are JV named ADRIA CONSULTING
2. IVT CONSULT Ltd.

The MFK PM read: the name, country addresses of the firms; the existence and signature of the Technical Proposal Submission Form, the existence of a written authorization and the existence of a separately password protected Financial Proposal, that will remain password protected until the financial opening to be announced after the technical evaluation has been performed.

After the reading, the MFK PM informed everyone that the Opening materials will be sent to all those who submitted proposals and posted in the MFK website.

D. Closing

The MFK PM thanked the representatives for their attendance and declared the opening closed. The MFK PM informed them that they were not to contact MFK (on this specific procurement process) during the evaluation, except officially and in writing.

The proposal opening came to an end at 14:53 (Kosovo Time).

Annexes

1. Proposal Opening Checklist
2. Proposal Submission Register
3. Attendance Register



**Proposal Opening Checklist
Procurement of QUALITY CONTROL SUPERVISING CONSULTANT FOR DHM
IMPLEMENTATION**

Reference No.: RFP / MFK /2019/ QCBS / No. 026

Proposal Submission Deadline/Formal Opening:

06 February 2020, 14:00 (Kosovo Time)

The public opening conducted at **06 February 2020, 14:30 (Kosovo Time)**

No	Name of Consultant	Country	Form TECH 1 - Technical Proposal Submission Form (present & signed)	Financial Proposal (password protected)	Power of Attorney
1.	JV: Inštitut za javno-zasebno partnerstvo is in a joint venture with EMICON ADRIA they are JV named ADRIA CONSULTING	Slovenia	Comply	Comply	Present
2.	IVT CONSULT Ltd.	Bulgaria	Comply	Comply	Memorandum of Association of the sole limited liability Company: VI Management the authorized person is Ivan Vladimirov Tankishev


 Arton Çitaku - MFK Procurement Manager


 Merolind Osmanaj - MFK Procurement Consultant



Proposals Submission Register
Procurement QUALITY CONTROL SUPERVISING
CONSULTANT FOR DHM IMPLEMENTATION
Ref: RFP / MFK /2019/ QCBS / No. 026
RFP Submission Deadline:
06 February 2020, 14:00 (Kosovo Time)



Nº	Name of Firm	Date	Time	Name of Submitter	Means of Submission
1.	Adria Consulting	06 February 2020	12:29 pm	Nina Pekolj	By Dropbox File request upload
2.	IVT CONSULT	06 February 2020	13:33 pm	Ivan Tankichev	By Dropbox File request upload



Attendance Register

Procurement of Consultant Services

PROCUREMENT OF QUALITY CONTROL SUPERVISING CONSULTANT FOR DHM IMPLEMENTATION


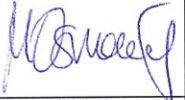
Reference No.:

RFP / MFK /2019/ QCBS / No. 026

The public opening will be conducted at
06 February 2020, 14:30 (Kosovo Time)



MILLENNIUM
CHALLENGE CORPORATION
UNITED STATES OF AMERICA

No	Name of Firm/Organization	Name of Representative	City, Country	Signature
1.	Millennium Foundation of Kosovo	Arton Çitaku	Kosovo, Prishtine	
2.	Millennium Foundation of Kosovo	Merolind Osmanaj	Kosovo, Prishtine	
3.	ADRIA CONSULTING	Nina Pekolj	Ljubljana, Slovenia	Online through Zoom meeting