



MINUTES OF OPENING OF PROPOSALS

Procurement of Consultant Services

IPP and Energy Efficiency Project Accelerator and Pipeline Development Consultant: Demand-Side Training, Firm-Level Engagement, and Marketing Strategy

Reference No.: RFP / MFK / QCBS / 2020 / No. 011

Proposal Submission Deadline/Formal Opening:

06 May 2021, 14:00 (Kosovo Time)

The public opening conducted at 06 May 2021, 14:30 (Kosovo Time)

A. Present

1. Arton Çitaku, Millennium Foundation of Kosovo (MFK)
2. Merolind Osmanaj, Millennium Foundation of Kosovo (MFK)

A.1 Present through Zoom meeting

Please find below in Annex the Attendance Register

B. Introductions & Remarks

At exactly 14:30 Kosovo time, the opening ceremony commenced, with people listed above. The Arton Çitaku MFK Procurement Manager (MFK PM) welcomed all to the opening and thanked the firms who had submitted proposals.

C. Formal Opening of Proposals

MFK PM then proceeded to open the nine (9) proposals received by the deadline (in the order they were received), from:

1. JV. GFA Consulting Group GmbH & EXERGIA Energy and Environment Consultants S.A
2. Tetra Tech ES, Inc
3. JV: NIRAS IC Sp. z o.o. & NIRAS Finland Oy
4. JV: WEglobal Srl. & GOPA - International Energy Consultants GmbH & GOPA Infra GmbH & Prishtina REA
5. JV: Fichtner GmbH & Co. KG & RECURA Financials
6. Deloitte Kosova SHPK
7. JV: Grant Thornton LLC, Kosovo & Grant Thornton Consulting DOO & Red Mill Sh.p.k

8. JV: Optima Energy Consulting LLC & TREK Development SA
9. JV: A.T. Kearney GmbH & Abkons Sh.p.k. & IMP³ROVE – European Innovation Management Academy EWIV

The MFK PM read: the name, country addresses of the firms; the existence and signature of the Technical Proposal Submission Form, the existence of a written authorization and the existence of a separately password protected Financial Proposal, that will remain password protected until the financial opening to be announced after the technical evaluation has been performed.

After the reading, the MFK PM informed everyone that the Opening materials will be sent to all those who submitted proposals and posted in the MFK website.

D. Closing

The MFK PM thanked the representatives for their attendance and declared the opening closed. The MFK PM informed them that they were not to contact MFK (on this specific procurement process) during the evaluation, except officially and in writing. The proposal opening came to an end at 15:18 (Kosovo Time).

Annexes

1. Proposal Opening Checklist
2. Proposal Submission Register
3. Attendance Register



**Technical Proposal Opening Checklist
Procurement of Consultant Services**

**IPP and Energy Efficiency Project Accelerator and Pipeline Development Consultant:
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No	Name of Consultant	Country	Form TECH 1 - Technical Proposal Submission Form (present & signed)	Financial Proposal (password protected)	Power of Attorney
1.	JV. GFA Consulting Group GmbH & EXERGIA Energy and Environment Consultants S.A	Germany & Greece	YES	YES	YES
2.	Tetra Tech ES, Inc	USA	YES	YES	YES
3.	JV: NIRAS IC Sp. z o.o. & NIRAS Finland Oy	Poland & Finland	YES	YES	YES
4.	JV: WEglobal Srl. & GOPA - International Energy Consultants GmbH & GOPA Infra GmbH & Prishtina REA	Italy & Germany & Germany & Kosovo	YES	YES	YES
5.	JV: Fichtner GmbH & Co. KG & RECURA Financials	Germany & Kosovo	YES	YES	YES



6.	Deloitte Kosova SHPK	Kosovo	YES	YES	Business Registration Certificate / YES
7.	JV: Grant Thornton LLC, Kosovo & Grant Thornton Consulting DOO & Red Mill Sh.p.k	Kosovo & North Macedonia & Kosovo	YES	YES	YES
8.	JV: Optima Energy Consulting LLC & TREK Development SA	Kosovo & Greece	YES	YES	YES
9.	JV: A.T. Kearney GmbH & Abkons Sh.p.k. & IMP ³ ROVE – European Innovation Management Academy EWIV	Czech Republic & Albania & Germany	YES	YES	YES

 Arton Çitaku - MFK Procurement Manager


 Meronid Osmanaj - MFK Procurement Consultant



Proposals Submission Register

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Nº	Name of Firm	Date	Time	Name of Submitter	Means of Submission
1.	GFA+Exergia	16.01 PM	05 May 2021	Hannah Liekenbrock	Upload by File request Link Dropbox
2.	Tetra Tech	12.51 AM	06 May 2021	Andrea Rosero	Upload by File request Link Dropbox
3.	Niras	01.41 AM	06 May 2021	Pawel Susniak	Upload by File request Link Dropbox
4.	WEglobal Srl	11:04 AM	06 May 2021	WEglobal Srl	Upload by File request Link Dropbox
5.	Fichtner GmbH Co. KG	12:12 PM	06 May 2021	Cleo Schmid	Upload by File request Link Dropbox
6.	Deloitte Kosovo sh.p.k	12:26 PM	06 May 2021	Iris Fekollari	Upload by File request Link Dropbox
7.	Consortium Grant Thornton LLC & Grant Thornton consulting DOO & Red Mill Shpk	12:46 PM	06 May 2021	Valon Damoni	Upload by File request Link Dropbox
8.	Optima EC - TREK Development SA	13:03 PM	06 May 2021	Valon Stavileci	Upload by File request Link Dropbox
9.	JV Kearney & Abkons & Improve	13:07 PM	06 May 2021	Andrea Ulrychova	Upload by File request Link Dropbox



Attendance Register

Technical Proposal Opening Checklist

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No	Name of Firm/Organization	Name of Representative	City, Country	Signature
1.	Millennium Foundation of Kosovo	Arton Çitaku	Kosovo, Prishtine	Online through Zoom
2.	Millennium Foundation of Kosovo	Merolind Osmanaj	Kosovo, Prishtine	Online through Zoom
3.	NIRAS	Pawel Susniak	Warsaw, Poland	Online through Zoom
4.	Tetra Tech	Andrea Rosero	Arlington, VA, USA	Online through Zoom
5.	Fichtner GmbH	Artur Makaryan	Stuttgart, Germany	Online through Zoom
6.	Grant Thornton	Nenad Mladenovski	Skopje, North Macedonia	Online through Zoom
7.	WEglobal	Kostas Metaxiotis	Athens/Greece	Online through Zoom
8.	Crimson Capital	Megan Falvey	Skopje, Macedonia	Online through Zoom
9.	Optima Energy Consulting	Valon Stavileci	Prishtine, Kosovo	Online through Zoom
10.	Fichtner GmbH & Co. KG	Cleo Schmid	Stuttgart, Germany	Online through Zoom
11.	Crimson Capital	Edisa Mala Gjevori	Prishtina, Kosovo	Online through Zoom
12.	GFA Consulting Group GmbH	Aurosree Biswas	Hamburg, Germany	Online through Zoom
13.	WEglobal Srl	Fatma Ayhan Sarialtın	Ankara/Turkey	Online through Zoom