



Albiona Lalinovci

Nationality: Kosovar

Phone: (+1) 5157793659

Date of birth: 19/12/1995

Gender: Female

Email address: alalinovci@outlook.com

LinkedIn: <https://www.linkedin.com/in/albiona-l-a212aa173>

Address: 1210 SW 28th St., 50023 Ankeny, IA (United States)

Address: Idriz Lalinovci St., Prelez i Muhaxhereve, 70000 Ferizaj (Kosovo)

WORK EXPERIENCE

Researcher on Solar Energy Projects - Student Worker

Des Moines Area Community College [09/2019 – 04/2020]

Address: 2006 S Ankeny Blvd Building 3W - Technology Center, 50023 Ankeny (United States) - www.dmac.edu

City: Ankeny

Country: United States

Name of unit or department: Office of the Dean, Industry and Technology - **Business or sector:** Education

- Conducted internet research, used books, journal articles, newspaper sources, and surveys to gather data
- Invested time in developing clear, articulated, and strong research objectives
- Used a range of tools to acquire information about solar energy projects on college campuses all over the United States
- Analyzed and identified trends, and patterns, to determine the most suitable and cost-effective solar projects for implementation on our campus.
- Prepared project draft for implementation in our college campus
- Reported and presented findings to management



HQ Blackout Engineer, System Operation Department

KEDS J.S.C [30/07/2017 – 10/07/2019]

Address: Pristina (Kosovo) - www.keds-energy.com

- **Business or sector:** Electricity, gas, steam and air conditioning supply

- Monitored power supply and coordinated activities to return supply at shortest time possible
- Developed objectives and priorities in order to increase the performance of distribution network and decrease the number of power outages
- Planned and organized the maintenance of electrical assets
- Supported the reliability of the distribution system by calculating and interpreting the indexes: SAIDI, SAIFI and ENS
- Analyzed and reported data for identifying and minimizing the causes and duration of power outages
- Followed day to day operations, maintenance and troubleshooting activities
- Conducted site inspection of electrical assets
- Performed and analyzed electrical calculations such as voltage drop, impedances, short circuit currents, overloads etc.
- Provided electrical design support such as creating or modifying single-line diagrams, wiring diagrams etc.
- Prepared power line projects for investing in critical points
- Researched and prepared technical specifications of medium and low voltage materials in accordance with IEC standards
- Evaluated technical specifications of new material's purchase orders
- Monitored inventory database to prevent stock-outs
- Assisted in managing a department of 500+ workers
- Persuaded Electrical Safety
- Demonstrated willingness to monitor the supply off-schedule in cases of increased blackouts



EDUCATION AND TRAINING

AAS in Applied Engineering Technology

Des Moines Area Community College [20/08/2019 – 04/05/2021]

Address: Ankeny (United States)

Final grade : 4.0 GPA - DMACC's President List

Main subjects covered:

- Advanced Motor Controls
- Wind Turbine Controls & Troubleshooting
- Advanced PLC Programming
- Robotics
- Process Control & Instrumentation
- Hydraulics & Pneumatics
- PM & Diagnosing Electrical & Mechanical Systems
- Mechanical Power Transmission
- AutoCAD
- Principles of Business Statistics
- Communication Skills
- Interpersonal Skills
- Human Relations in Management

Program competencies:

- Troubleshoot and repair industrial mechanical equipment
- Troubleshoot and repair electrical motor controls and electrical systems
- Develop preventative and predictive maintenance programs
- Troubleshoot and repair digital electronic equipment including PLC's
- Perform facilities maintenance and upgrades

CPR/AED for Professional Rescuers and Responding to Emergencies First Aid

DMACC Trail Point Aquatics & Wellnes Center [06/02/2021 – 06/02/2021]

Address: Ankeny (United States)

Certificate of Completion: Introduction to the Natural Gas Industry

Midland College [11/01/2021 – 12/01/2021]

Address: 3600 N Garfield St, 79705 Midland, TX (United States)

<https://www.midland.edu/>

Certificate of Completion: Introduction to Residential Energy Auditing

Des Moines Area Community College [25/01/2020 – 29/02/2020]

Address: 2006 S Ankeny Blvd, 50023 Ankeny, IA (United States)

<https://dmacc.edu/>



Certificate of Completion: Energy Conservation Course

Des Moines Area Community College [10/09/2019 – 08/10/2019]

Address: 2006 S Ankeny Blvd, 50023 Ankeny, IA (United States)

<https://dmacc.edu/>

Training Certificate in Power System Protection Testing with the CMC Test System

NOVAMAT [17/03/2018 – 19/03/2018]

Address: Prishtina (Kosovo)

Certificate of Completion: KEDS Academy Leadership Program

KEDS J.S.C & Boğaziçi University (Turkey) [11/2016 – 04/2017]

Address: Prishtina (Kosovo)

Bachelor of Science in Electrical Engineering

Faculty of Electrical and Computer Engineering, University of Pristina "Hasan Prishtina" [29/09/2014 – 17/12/2017]

Address: Pristina (Kosovo)

<https://fiek.uni-pr.edu/>

HONOURS AND AWARDS

Women in Energy Scholarship Program - Scholarship Recipient

Millennium Foundation Kosovo (MFK) [30/05/2019]

Millennium Challenge Corporation (MCC) in partnership with MFK launched WE scholarship program as part of MCC's Kosovo Threshold Program to support and promote women inclusion in the energy sector.

NETWORKS AND MEMBERSHIPS

Memberships

Member of the CIGRE SC C4: Power System Technical Performance, Working Group of Kosovo
June 2019 - Present

CONFERENCES AND SEMINARS

Conferences

INTERNATIONAL CONFERENCE FOR REGIONAL COLLABORATION: "WORK THROUGH THE LENS OF OSH"
5th Regional Conference for Occupational Safety and Health at Work
Durrës, Albania
30 May – 1 June 2019

VOLUNTEERING

Central Iowa Shelter and Services (CISS)

[Des Moines, IA, 06/2020 – 07/2020]

Helping CISS with food distribution for families in need as a result of COVID-19 pandemic impacts.



JOB-RELATED SKILLS

Related skills

- High level of planning and organizational skills
- Attention to detail
- Analytical thinking and complex problem solving
- Data collection and analysis
- Drawing and reading electrical and mechanical schematics
- Troubleshooting electrical equipment
- Working knowledge of Electrical Power Systems
- Working knowledge of fault recorders and testing equipment
- Working knowledge of Electrical Safety
- Industrial Robots Programming
- PLC Programming and HMI design

COMMUNICATION AND INTERPERSONAL SKILLS

Related skills

- Active Listening
- Flexibility
- Cooperation and Integrity
- Collaboration and Teamwork
- Customer Service and Problem Solving
- Respect and Responsibility
- Patience and Persuasion
- Encouraging and helping others

DIGITAL SKILLS

Basic AutoCad / Microsoft Office: Word, Excel, Access, Power Point, Outlook. / PLC Programming / Data Analytics, Data Visualization

LANGUAGE SKILLS

Mother tongue(s):

Albanian

Other language(s):

English

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Spanish

LISTENING B2 READING B2 WRITING B1

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2

DRIVING LICENCE

Driving Licence: B1

Driving Licence: B