

# ERZA ZOGU

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## EDUCATION

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**AAS: Applied Engineering Technology | Wind Turbine Technology**  
Des Moines Area Community College, Ankeny, Iowa

*May 2021*

**High School Diploma** | Sami Frasheri, Pristina, Kosovo  
• GPA: 4.0

*May 2019*

## INTERNSHIP EXPERIENCE

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**Computer Tech Assistant** | Computer Repair Department  
Des Moines Area Community College, Ankeny, Iowa

*January 2020 – May 2021*

- Provided on-site computer assistance to staff and students.
- Worked with the school software to prepare and distribute computers and other equipment.
- Created database to maintain departmental hardware and software inventory

**Lab Assistant Intern** | Emergency Medical Technician Department  
Des Moines Area Community College, Ankeny, Iowa

*October 2019 – January 2020*

- Assisted in project managing.
- Visited high schools for student recruitment.
- Executed administrative assistant duties.

**Architecture Intern** | ELINN Architecture Firm, Kosovo

*June 2016 – August 2019*

- Assisted in project execution including the creation of plans for new buildings.
- Created technical drawings to compare to architects' renderings
- Supported the team with administrative functions

## COMMUNITY SERVICE EXPERIENCE

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**English Teacher** | Romani People in Kosovo (RAE) Community  
The Ideas Partnership, Kosovo

*April 2019 – June 2019*

- Organized and facilitated English lesson plans for 2<sup>nd</sup> and 3<sup>rd</sup> graders
- Utilized various teaching strategies to engage students in learning
- Collaborated with fellow teachers to meet the needs of all students and to share ideas

**Volunteer** | Red Cross of Kosovo

*April 2019 – June 2019*

- Fundraised for people in need
- Performed administrative assistant duties in the office
- Distributed food packages to families in the community

**Care Volunteer** | The Home of Elderly People without Family Care  
Ministry of Labor and Social Welfare, Kosovo

*October 2018 – December 2018*

- Provided companionship to elderly residents
- Reminded residents to take necessary medications and follow safety guidelines
- Assisted with activities of daily living including meal and hygiene assistances

## CERTIFICATES & AWARDS

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- First Female Skier in Kosovo (2019)
- European Academy for Youth (2018)
- SKENA Film Workshop Participation (2017)
- Britannica Leadership Program (2016)
- Certificate in Natural Gas Course
- Certificate in Energy Auditing

- Certificate in Energy Efficiency Training
- Woman in Energy Scholarship recipient at DMACC, Iowa.
- Finished Welding Course.

## **LANGUAGE SKILLS**

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- Albanian: Native
- English: Fluent
- Italian: Intermediate
- German: Basic