

**Request For Quotation**

**Reference Number: SHOP/ 2022 / 011**

20 July 2022

***Procurement Title:*** ***Vehicle insurance***

Dear Sir/Madam

1. *The Millennium Foundation Kosovo* that manages the Threshold Agreement with funding from the Millennium Challenge Corporation, intends to procure the goods for which detailed specifications are provided below.

The contractor must provide all services outlined in the pricing specification, as well as help the MFK with vehicle registration.

Requests for comprehensive insurance coverage on certain vehicles:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nr. | Vehicle type | Production Year | Purchase amount in € | Present value in € |
|  | TOYOTA  Model: LAND CRUISER 150 2.8 D-4D, 4x4 EXECUTIVE | 2018 | 50,910.00 | 22,000.00 |
|  | Toyota AURIS 1.8 Petrol + HYBRID model STYLE | 2018 | 18,490.00 | 8,000.00 |

**Comprehensive insurance (territorial coverage in Kosovo, Albania, Macedonia and Montenegro) should include 100% coverage of the damage:**

* Damage from accidents (crash, turnover);
* Broken Windows;
* Fire, Thunderstorms, Explosion;
* Natural disasters;
* Theft, theft attempt, forceful theft;
* Damage while parked (anonymous or known);
* Protests (manifestations), Strikes, Civil unrests;
* Vandalism and /or willful damage;
* Snow pressure, Stone fall, Earth slide;
* Insurance out of country (Kosovo + Albania, Macedonia and Montenegro)

**PRICE SPECIFICATION:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Art. No.** | **Description and Specifications** | **U/M** | **Qty.** | **FULL KASKO** | **TPL** | **TPL Plus** | **Environment fee in municipality** | **All Payments for vehicle registration to competent body** | **Fee for extension of the registration** | **Total Price in Euro** |
|  | TOYOTA  Model: LAND CRUISER 150 2.8 D-4D, 4x4 EXECUTIVE | Piece | 1 |  |  |  |  |  |  |  |
|  | Toyota AURIS 1.8 Petrol + HYBRID model STYLE | Piece | 1 |  |  |  |  |  |  |  |
| Total Price in euro excluding the taxes applicable in Kosovo | | | | | | | |  | | |

The grant is free from taxes including value added tax in Kosovo, please see for more details in Grant agreement in the link: <https://assets.mcc.gov/content/uploads/tpaa-kosovo.pdf>

The price for insurance may be subject to Bonus-Malus System applicable in Kosovo.

The contract will be implemented by “purchase orders” i.e. whenever the MFK intends to acquire items pursuant to this contract, it shall send a “purchase order” to the supplier, specifying the list of items to be supplied with their respective quantities.

1. **You are invited to submit your price quotation for offered services for the supply of the items listed in this RFQ and attached the Business registration form with details.**

|  |  |
| --- | --- |
| Currency | Euro |
| Delivery expected | As soon as it possible not later than 2 days |
| Quotation Validity | 90 days |
| Warranty: | One year |
| Quotations submitted via: | by email. |
| Deadline | Quotation in email must be delivered to the address below no later than 14:00 Kosovo Time of 27 July 2022. |

1. Your quotation in the required format PDF (signed and stamped) should be addressed to email: [procurement@millenniumkosovo.org](mailto:procurement@millenniumkosovo.org).
2. The MFK reserves the right to terminate this Contract, fully or partially, at any time, by a written warning issued to the contractor.

Yours sincerely,

Arton Çitaku

Procurement Manager

Millennium Foundation of Kosovo   
Address: Str. “Migjeni” (ex-Bank of Ljubljana Building, floor IX)  
Postal Code:10000, Prishtina, Kosovo

Tel: + 383 38 752 110  
Email: procurement@millenniumkosovo.org

Website: www.millenniumkosovo.org

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| --- | --- |
| Economic Operator Identification | |
| Company Name |  |
| Full Address |  |
| Represented by: | |
| Name & Surname |  |
| Position |  |
| Signature |  |
| Date |  |
| Stamp |  |